



April Miller Cripliver has worked in technology education for more than 25 years. Her public school teaching experience provides valuable insight into the technology needs of staff in an educational environment. She holds a Master's in Career and Technical Education and a PhD in MIS (Management Information Systems). Dr. Cripliver is a Microsoft Certified Systems Engineer, a Microsoft Certified Trainer, is Microsoft Office certified, and has been awarded the Certified Technical Trainer designation from the Computing Technology Industry Association (CompTIA). In addition, Dr. Cripliver has earned the A+, Network+, Security+, and Server+ certifications from CompTIA, and is a CompTIA Subject Matter Expert in these areas. Dr. Cripliver writes a weekly Q&A technology column for *The Times* newspaper in northwest Indiana, and has helped countless end-users through CrossLoop (www.crossloop.com).

User Friendly Connections, LLC

- IT Education Specialists
- In-service workshops
- One-on-one or group IT training
- IT Consulting



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Prep & Learn™
Simplifying IT
for educators

**One-on-One
Information Technology
training—at your desk!**

IT help for educators—right at your desk.

ONE-ON-ONE TECHNOLOGY INSTRUCTION DURING YOUR PREP TIME.

Fill your preparation time with only those areas of technology for which YOU need help.

Customized and individualized instruction in topics of your choice—

all from your classroom or office.

Prep & Learn™ was created *by* an educator *for* educators. State standards are requiring that technology and pedagogy be better integrated. However, educators have limited time and resources to devote to learning this technology. With **Prep & Learn™** at your side, technology can act as a catalyst that transforms the classroom into an interactive learning environment.

WHY PREP & LEARN™?

- ONE-ON-ONE INSTRUCTION
- YOU CHOOSE THE TOPICS
- LEARN AT YOUR OWN PACE
- MEASURABLE RESULTS
- NO TRAVEL NECESSARY
- NO SUB REQUIRED
- CREATED **FOR** TEACHERS **BY** A TEACHER



One-on-One instruction you want; Timely technology training you need.

HOW DOES IT WORK?

A week before your scheduled training, email your technology topic to **Prep & Learn™**. On the date of your training, **Prep & Learn™** will report to your classroom to cover your topic one-on-one. When your prep time is over, **Prep & Learn™** will move to the next teacher's classroom, and so on, spending the entire day in your school building.* Questions you forgot to ask during your session can be answered before the end of the school day.

*There is a 4-hour minimum per school building.

DON'T HAVE A PREP PERIOD? NO PROBLEM!

If you are one of the few teachers who does not have a preparation time each day, do not despair! **Prep & Learn™** will be happy to meet with you an hour before and/or after school.

Allow **Prep & Learn™** to help with your technology challenges. The possibilities are endless!



HARDWARE and EQUIPMENT

CD and DVD burning • flash drives • LCD projectors • scanners • digital cameras • media cards • iPods • MP3 players.



INTERNET/NETWORKING/EMAIL

Email attachments • Web searches • online research • files to/from the network file server • downloading student and teacher tools • analyze Indiana DOE data • Survey Monkey.



SOFTWARE APPLICATIONS

Word mail merges • Excel graphs and charts • PowerPoint for both student and teacher presentations • grade analysis reports from your school's student management system • templates and macros to automate frequent tasks • communications and forms for parents.



Prep & Learn™ can help make your technology tasks easier, more efficient, and satisfying.

Increase student attention, participation, and learning; Improve student outcomes through data-driven decision making.